

WILLARA HOUSE



ACCOMMODATION FOR YOUNG LADIES

426 UPPER EDWARD STREET
BRISBANE Q 4000

TELEPHONE/FAX: (07) 3831 5107

www.willarahouse.com

willarahouse@citytabernacle.com.au

(a ministry of the City Tabernacle Baptist Church)

Willara House Offers:

- ◇ Central location—access to all campuses via train, ferry or bus and close to Brisbane CBD.
- ◇ 21 single study bedrooms furnished with single bed, desk, chair, pin board, built-in wardrobe and drawers, shelves, mirror, carpet and curtains.
- ◇ Provision for private phone.
- ◇ Wireless internet.
- ◇ Phone—2 incoming lines and 1 outgoing line (coin operated).
- ◇ Communal lounge room (TV and video).
- ◇ Computer and printer.
- ◇ Meals—residents may prepare own breakfast and lunch (packed lunch if required). Dinner is prepared for residents and will be kept for those who indicate they will be late.
- ◇ Security and live-in supervisor.
- ◇ Piano and practice rooms.
- ◇ Free laundry facilities.
- ◇ Close to gyms and local pools.
- ◇ Close to medical centres and hospitals.
- ◇ Pastoral care.
- ◇ Shared bathrooms (approx 1 per 4 residents).
- ◇ Affordable rates.
- ◇ Courtyard and BBQ facilities and Table tennis.
- ◇ Meets all government fire regulations and health standards.

How to Apply to become a resident:

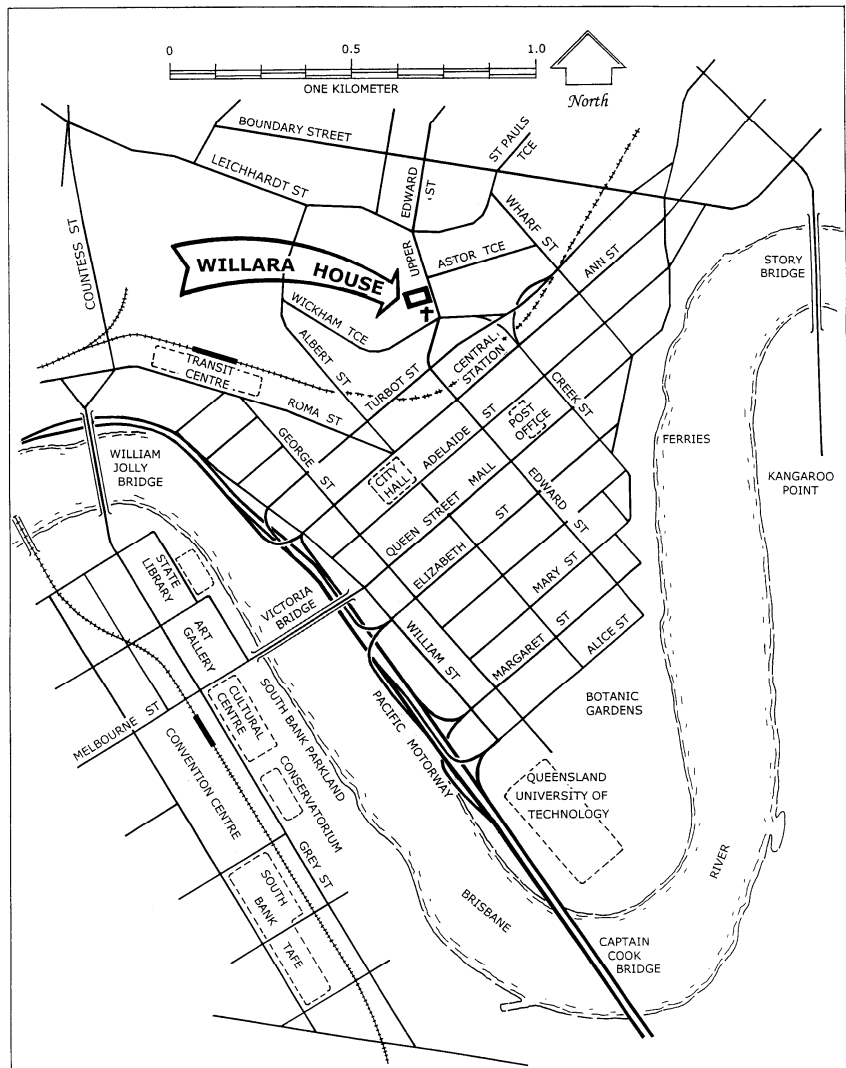
Applications for residence at Willara House must be submitted on the Application Form included. No application will be considered unless it is complete.

Residents need to provide:

- Own bed linen
- Towels
- Mattress protector (compulsory)
- Pillow/s

Residents may also bring:

- Doona (blankets are provided)
- Fan
- Fan heater
- Computer and Printer
- Radio/Cassette/CD Player



TARIFF SCHEDULE AND CONDITIONS EFFECTIVE FROM 1 JANUARY 2008

Tariff Schedule

Up Front Costs

Administration Fee	\$20.00	
Application Deposit	\$420.00	
Accommodation Tariff rates:		
Per Year	\$7,980.00	(9 Feb to 15 Nov—40 weeks)
Per Semester		
Semester 1	\$3,990.00	(9 Feb to 27 June—20 weeks)
Semester 2	\$3,990.00	(28 June to 15 Nov—20 weeks)
Fortnightly (in advance)	\$420.00	
Key Deposit	\$20.00	

Payment schedule

Residents pay in advance by the semester or by pre-programmed direct debit fortnightly in advance.

Casual Rates

Casual Accommodation per night	\$60.00
Casual Accommodation per week	\$350.00
Casual Meals	\$10.00

Tariff Conditions

Administration Fee

The Administration Fee is payable when an Application for Residency is lodged and is non refundable.

Application Deposit

An Applicant will receive written advice that an application has been approved. The Applicant should then forward the Application Deposit as set out in the Tariff Schedule. On receipt of this sum, accommodation will be reserved for the Applicant. If there are more applications than rooms available, rooms will be allocated in the order of receipt of the Application Deposit.

Tariffs

The tariff includes full board. Terms of payment of tariff will be by arrangement with the Committee on taking up residency at Willara House. All tariff is paid in advance.

Bond

Willara House does not require the payment of a Bond.

Residency Termination

Residents are required to remain as occupants of Willara House for the period selected in the Application Form. Residents should note that tariffs are set on the assumption that this will be so. Residents wishing to leave early may forfeit all monies paid. Except in circumstances of ill health or other extenuating circumstances, the Committee will not agree to the early termination of residency. A decision to approve early termination is the sole discretion of the Committee, who will require medical certificates or other evidence to support the request.

CONDITIONS OF RESIDENCY

RULES FOR COMMUNITY LIVING

Willara House is administered by a committee appointed by the City Tabernacle Baptist Church. The rules of Willara House are set out below. Failure to comply with any of the House rules may result in the Committee requesting that the resident leave Willara House.

1. The Supervisor (or in her absence, the Assistant Supervisor) is in charge of the House and all arrangements are left to her discretion, subject to the approval of the Committee. It is expected that each resident will conform to the Willara House Rules, show the necessary respect and obedience to the Supervisor and conduct herself modestly in dress and manner.
2. The Willara House Committee reserves the right to request a resident to leave the House without having to provide a reason, and any decision of the Committee under this rule shall be final.
3. Staff, Chaplain and Committee Members are available for discussion of any concern. However, formal representation with regard to complaints should be made in writing through the Supervisor.
4. **CIGARETTES OR TOBACCO PRODUCTS, INTOXICATING LIQUOR AND ILLEGAL DRUGS ARE NOT PERMITTED ON THE PREMISES. DRUNKENNESS WILL NOT BE TOLERATED.**
5. A short devotion will be held daily at the evening meal and all residents are expected to attend. If a resident is in the house at the time of the evening meal, she must come to the dining room for dinner, otherwise her meal will not be kept. If the resident is ill, a tray will be taken to her room.
6. Each resident is required to be in the House by 11.00pm on Sunday to Thursday nights. On Friday and Saturday nights, the time is extended to 1.00am. If, on any night, later leave is required, prior arrangement must be made with the Supervisor.
7. If a resident is away overnight, overnight means not returning to Willara House before 7.00am. A resident must personally advise the Supervisor of an overnight stay.
8. A book is kept in the front entry and each resident is required to sign this book when leaving Willara House, giving the time of departure, approximate time of return and the place where, during her absence, she may be contacted in an emergency. On the resident's return, she is required to sign the entry. (A requirement of the Fire Department.)
9. Non-residents, other than parents, are not allowed in the resident's room but are welcome to sit in the lounge, dining room or courtyard. Non-residents are expected to maintain normal standards of dress and are asked to leave the premises by 10.30pm. Each resident is expected to make her own bed, keep her room clean, tidy and vacuumed, empty her waste paper basket and be responsible for damages or breakages. Pins or sticky tape, which would mark or damage the paintwork, are not allowed. Picture hooks are fitted in the rooms. Blotak may be used on melamine surfaces only. Residents may be liable for the cost of repairing damage caused to Willara House, its furniture and fittings.
10. Strip heaters, electric blankets, candles and incense burners are not permitted in the bedrooms because of fire risk. This rule is strictly enforced and any break may result in a fine and a request to leave Willara House forthwith. Fan heaters are permitted provided they are switched off when the resident is not in the room.
11. Residents are permitted to use kitchen facilities with staff permission, provided that the kitchen is left clean and tidy. A roster is arranged for setting the table before dinner and washing up following the evening meal and is adhered to. **FOOD SHOULD ONLY BE CONSUMED IN THE KITCHEN, DINING ROOM AND COURTYARD.** A refrigerator for personal foods is provided. The staff refrigerator and freezer are not to be opened, unless requested by staff.
12. The Supervisor reserves the right to inspect any area without notice.
13. Each resident is issued with a key to the gate and front door and is therefore entrusted with the security of the house. A key is issued to residents for their own use only and may not, under any circumstances be lent, copied or used to admit unauthorised visitors.
14. All goods, money and property belonging to a resident shall be in Willara House at the risk of the resident. The Corporation of the City Tabernacle Baptist Church and the Willara House Committee, each of the Committee Members, the Supervisor and the Assistant Supervisor accept no responsibility and shall not be liable for any loss of, or damage thereto, or for any accidents or illness or sickness of any resident. Residents are advised to take out adequate insurance for personal belongings.
15. Residents are not allowed to have pets.



The Purpose of our Church – • Growing in Love for God • Growing in Love for God's Word
• Growing in Love for One Another • Growing in Love for the Lost

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